



**Emergency Support Function #8**  
**Public Health, Medical and Mortuary**  
**2024**

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## Approval Signatures

The undersigned have hereby reviewed and approved ESF #8 of the Outagamie County Emergency Response Plan:

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County Board Chairperson

Date

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Emergency Management Director

Date

## **Emergency Support Function #8**

### **Public Health, Medical and Mortuary**

#### **Purpose**

This Emergency Support Function identifies how the County will provide public health, medical and mortuary services in a disaster. Communicable diseases will be assessed and handled by the individual public health agencies. Animal disease cases will be assessed and handled by the individual public health agencies, UW-Extension Office, and is additionally addressed in ESF #11.

#### **Scope**

Mass casualties, fatalities, and public health emergencies can either be the disaster or occur following one. Emergency Medical Services and hospitals oversee emergencies relating to mass casualties while the Coroner's office is the lead with mass fatalities. Incidents involving mass casualties and mass fatalities may require outside assistance. Hospitals also interconnect with Public Health in providing medical care during public health emergencies. County and City Public Health oversee Public Health emergencies and their functions include protecting the safety of water supplies, assuring adequate sanitation is maintained, assuring the safety of food supplies, and incidents of Public Health significance.

#### **Concept of Operations**

The County shall support municipal governments with providing and coordinating health, medical and mortuary services to all people during disaster situations. The County will also support municipal operations to the extent possible during any communicable or animal disease outbreak and following accepted protocols. Public Health agencies will take the lead role when applicable. Otherwise the Coroner takes the lead role during mass fatalities and EMS/Hospitals during a mass casualty. No matter what the event, Public Information Officers (PIOs) involved will coordinate together on public information messages and a representative will participate in the Joint Information Center.

During the recovery phase, all agencies are expected to support continuing operations with equipment and staff.

## Primary and Supporting Agencies

### Outagamie County

#### Primary Agencies

County Health and Human Services Department – Public Health Division  
County Coroner  
Local Emergency Medical Services (EMS)  
Local Hospitals

#### Supporting Agencies

County Emergency Management/Local EM  
American Red Cross (ARC)

### State of Wisconsin

#### Primary Agency

WI Department of Health Services (WI DHS)  
Department of Agriculture, Trade and Consumer Protection (DATCP)

#### Supporting Agencies

Wisconsin Emergency Management (WEM)  
Department of Natural Resources (DNR)  
American Red Cross (ARC)  
Wisconsin agencies and departments assigned as primary support for emergency function

#### Likely Support Includes

- Assess the health impacts (e.g. - emergency medical, public, mental health, environmental) of the incident (i.e. - monitor, sample and inspect affected resources.)
- Support the local entities with obtaining medical/health resources and personnel to provide assistance to those impacted by the disaster
- If necessary, request medical assistance from the National Disaster Medical System (NDMS)

- Support and coordinate with the local entities to identify and implement appropriate protective actions
- Support the local entities with responding to mass fatalities and assist with providing care for the families of disaster victims
- Provide technical advice and assistance regarding emergency animal health issues

## Federal

### Primary Agency

Department of Health & Human Services, US Public Health Service

### Supporting Agencies

Department of Agriculture  
Department of Defense  
Department of Energy  
Department of Justice  
Department of Transportation  
Department of Veterans Affairs  
Agency for International Development  
American Red Cross  
Environmental Protection Agency  
FEMA  
General Services Administration  
National Communications System  
U.S. Postal Service

### Likely Support Includes

- Supplemental health and medical services, to include:
  - Needs assessment
  - Health and safety surveillance - medical care personnel
  - Equipment and supplies
  - Patient evaluation
  - In-hospital care
  - Assess, advise on radiological, chemical, biological health effects
  - Mental health
  - Vector control
  - Victim identification

- Mortuary services
- Food/drug/medical device safety
- Worker health/safety
- Public health information
- Potable water/wastewater & solid waste disposal
- Veterinary services

## Responsibilities and Tasks

**Primary Agency: County Health and Human Services Department – Public Health Division**

### Mitigation and Preparedness Phase

- Maintain resource lists for response
- Maintain contact lists for response (Attachment 2)
- Maintain the Public Health Emergency Plan
- Participate in maintenance of the Outagamie County Mass Fatality Plan
- Identify those populations that may be at a higher risk for adverse health outcomes

### Response Phase

- Public Health will respond to disease, vectors, and foodborne/waterborne illnesses according to the Wisconsin Department of Health Services recommendations
- Report to or send a representative to the EOC
- Utilize Act 186 to request assistance from other public health departments as needed
- Conduct public health surveillance and epidemiological investigations as appropriate in response to incidents of public health significance
- Assist in providing access to laboratory services and pharmaceutical and non-pharmaceutical interventions
- Assure services to people with access and functional needs through coordination with HHS, County Aging and Disability Resource Center, and the American Red Cross
- Ask the hospitals and other home health agencies to contact their clients to assess their status and needs
- Coordinate with 2-1-1 for individuals with access and functional needs to call if they need additional assistance
- Request HHS contact their client list to assess their status and needs
- Assist in operation of shelters, reception centers, and family assistance centers as appropriate and as addressed in ESF #6
- Coordinate with Emergency Management, Law Enforcement, DNR, and local water utilities for water contamination issues

- Coordinate with Wisconsin Department of Health Services and volunteer agencies regarding public health functions utilizing – (Ref: Public Health Emergency Plan located in the OCPH Division and the Appleton Health Department)
- Identify and monitor public health system recovery needs
- Identify local pharmaceuticals and request Strategic National Stockpile (SNS) if required
- Inspect food, water, drugs, and other consumables that were exposed to the hazard for purity, usability, and quality; work with county ingestion plans
- Ensure that adequate sanitary facilities are provided in non-American Red Cross emergency shelters and for response personnel as needed
- If additional potable water, portable latrines, or hand washing stations are needed, follow any internal policies and utilize resources addressed in Attachments #6 and #7
- Request environmental agencies to monitor and evaluate the risks and hazards associated with the incident as needed
- Develop public health related messages
- Work with UW-Extension Office pertaining to animal/pest control as addressed in ESF #11
- Support the activation of the Outagamie County Mass Fatality Plan as appropriate

## Recovery Phase

- Based on County ordinance, coordinate the disposal of environmental hazards as defined in Chapter 26
- Ensure the quality and safety of potable water (Attachments 6 and 7)
- Assure licensed facilities impacted are operating according to licensed requirements
- Coordinate with the EOC on a re-entry plan for evacuees
- Provide advice on monitoring exposed victims for health concerns
- Provide well water testing as appropriate
- Support in the activation of the Outagamie County Mass Fatality Plan as appropriate
- Participate in the debriefing and After Action Report (AAR)

## Responsibilities and Tasks

**Primary Agency: County Coroner**

### Mitigation and Preparedness Phase

- Maintain contacts lists for response to include staff contacts, funeral homes, and forensic resources (Attachments 3, 4 and 5)

### Response Phase

- Determine if there have been fatalities and the numbers involved
- Refer to Attachment 4 of the Outagamie County Mass Fatality Plan
- Request assistance for security from the Sheriff's Department at the temporary morgue or the scene if needed
- Coordinate with Emergency Management if a Family Assistance Center is needed
- Provide for the collection, identification, and care of human remains, including referring autopsies and collecting personal effects
- Follow standard protocols for notifying the next of kin
- Coordinate with the funeral homes and Register of Deeds for the death certificates
- Provide for the disposal of contaminated clothing and personal effects
- Establish and maintain a comprehensive record keeping system
- Coordinate with funeral homes identified by the next-of-kin and provide storage for remains
- Communicate situation updates to the EOC
- Request assistance from Dane County, Dane Fatality Incident Response Support Team (D-FIRST) if needed
- Request assistance from other Coroners and/or activate the regional or National Disaster Mortuary Operational Response Teams (DMORTs) as the need arises
- Provide leadership for the Outagamie County Mass Fatality Plan

### Recovery Phase

- Participate in the debriefing and After Action Report (AAR)

## Responsibilities and Tasks

**Primary Agency: Local Emergency Medical Services (EMS)**

### Mitigation and Preparedness Phase

- Maintain contacts lists for response
- Maintain mass casualty plans and SOG/SOP for the respective agency
- Participate in maintenance of the Outagamie county Mass Fatality Plan

### Response Phase

- Notify hospital(s) of the event and estimated number of casualties
- Follow ICS and coordinate with other responding agencies within Unified Command or the Medical Branch
- Follow Sort, Assess, Life-saving Interventions, Treatment/Transport (SALT) or other agency standard triage method
- Track patients from the scene to the hospital and keep records
- Implement the agency's mass casualty plan
- Request Disaster Trailer from closest agency following Outagamie County Fire Chiefs Association SOG #1-4 if needed (Attachment 1)
- Send a representative to the EOC if requested
- Participate in the activation of the Outagamie County Mass Fatality Plan as appropriate

### Recovery Phase

- Participate in the activation of the Outagamie County Mass Fatality Plan as appropriate
- Participate in the debriefing and After Action Report (AAR)

## Responsibilities and Tasks

### Primary Agency: Local Hospitals

#### Mitigation and Preparedness Phase

- Maintain contacts lists for response
- Maintain mass casualty policies, procedures and standards of care
- Participate in maintenance of the Outagamie County Mass Fatality Plan

#### Response Phase

- Implement the medical facility's Emergency Operations Plan
- Implement the Fox Valley Regional Hospital Mutual Aid Plan as necessary
- Utilize WiTrac for tracking of patients
- Send a representative to the county EOC if requested
- Request Home Health agencies to contact their clients to assess their status and needs
- Provide assistance to EMS for additional supplies and pharmaceuticals
- Coordinate with a Red Cross liaison
- Coordinate with Emergency Management for Amateur Radio Emergency Services (ARES) support if experiencing issues with communication
- Notify Fox Valley Healthcare Emergency Readiness Coalition
- Participate in the activation of the Outagamie County Mass Fatality Plan as appropriate

#### Recovery Phase

- Participate in the activation of the Outagamie County Mass Fatality Plan as appropriate
- Participate in the debriefing and After Action Report (AAR)

## Responsibilities and Tasks

Supporting Agency: County Emergency Management/Local EM

### Mitigation and Preparedness Phase

- Maintain contact lists for response
- Participate in maintenance of the Outagamie County Mass Fatality Plan

### Response Phase

- Work with local health officials to ensure their respective needs are met
- Liaison with the Coroner, Public Health, EMS, hospitals, the American Red Cross, and UW-Extension agents
- Activate the Public Information officer(s) as addressed in ESF #15
- Participate in the activation of the Outagamie County Mass Fatality Plan as appropriate

### Recovery Phase

- Participate in the activation of the Outagamie County Mass Fatality Plan as appropriate
- Participate in the debriefing and After Action Report (AAR)

## **Responsibilities and Tasks**

**Supporting Agency: The American Red Cross (ARC)**

### **Mitigation and Preparedness Phase**

- Maintain contact lists for response
- Participate in maintenance of the Outagamie County Mass Fatality Plan

### **Response Phase**

- Through coordination with local health authorities, provide emergency first aid consisting of basic first aid and referral to appropriate medical personnel and facilities, healthcare for minor illnesses and injuries to incident victims in mass care shelters, and selected incident cleanup areas
- Assist community health personnel as available
- Acquaint families with available health resources and services and make appropriate referrals
- Provide supportive counseling to individuals affected by the incident
- Provide available personnel to assist in temporary infirmaries, immunization clinics, morgues, hospitals and nursing homes
- Support reunification efforts through the “Safe and Well” program
- Provide blood products as needed through regional blood centers

### **Recovery Phase**

- Participate in the activation of the Outagamie County Mass Fatality Plan as appropriate
- Participate in the debriefing and After Action Report (AAR)

## Attachment 1 – Disaster Trailers

<b>OUTAGAMIE COUNTY FIRE CHIEFS ASSOCIATION</b>		TITLE: Outagamie County Disaster Trailer	
S.O.G. # 1 - 4	ISSUE DATE: March 23, 2004	SECTION: FIRE/EMS	FILE NAME:
S.O.G. SOURCE: October 29, 2003 EMA Memo		AUDIENCE: Outagamie County Fire & EMS providers	TOTAL PAGES: 1
LAST UPDATE: 8-29-06	ASSOCIATION APPROVAL Date: August 31, 2006		COUNTY APPROVAL Date: N/A

### I. PURPOSE

To establish guidelines for the storage and response of the Outagamie County Disaster Trailers.

### II. DISCUSSION

Outagamie County has established stockpiled emergency response equipment for large-scale incidents. This equipment is housed in emergency response trailers located at the following fire departments;

Black Creek Fire & Rescue  
Seymour Fire Department  
Greenville Fire Department

The trailers contain a generator, lights, sump pumps, disposable long boards, personal protective equipment, an incident command kit, evidence bags, sand bags, solar blankets and associated support supplies.

### III. PROCEDURES

In the event of a large emergency incident involving a need for additional emergency equipment, the responding fire department shall request from Outagamie County 9-1-1 Center, dispatch of a disaster response trailer. This request should include an identified response location. The closest storage site fire department should be dispatched first with additional storage site departments being subsequently dispatched based on need. For example, if it is Dale Fire department's call, Outagamie County 9-1-1 will dispatch out Greenville Fire department requesting the disaster trailer. For the sheltering trailer from Z-12, contact Emergency Management.

## **Attachment 2 – Notification Lists**

### **OUTAGAMIE COUNTY AFTER HOURS EMERGENCY CALL LIST**

This portion is blank due to confidential information.

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**Coroner**Position

1. Coroner
2. Chief Deputy Coroner

Phone Number

832-5000  
832-5000

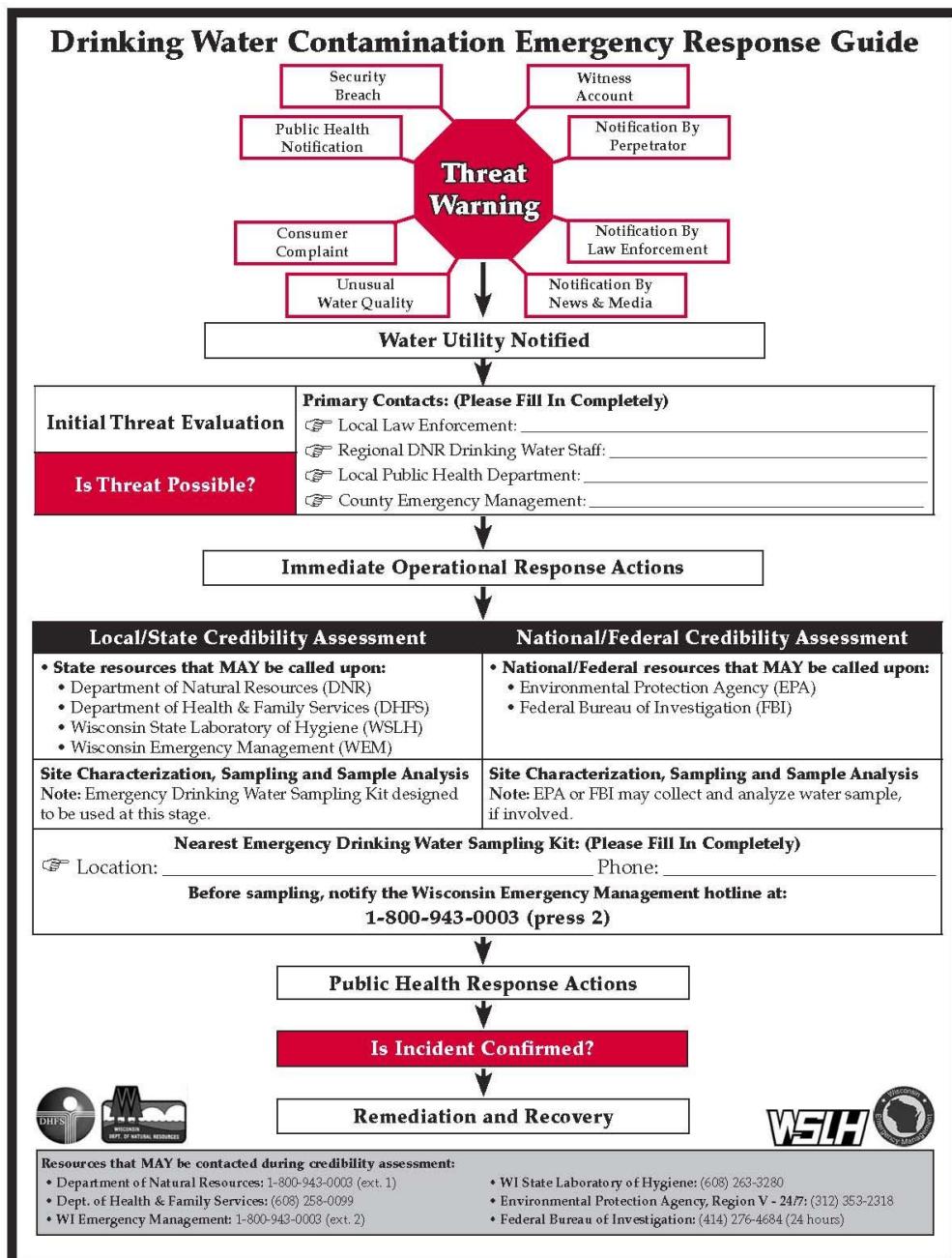
## Attachment 3 – Funeral Home Contacts

The current policy of the Coroner's Office in coordinating services with Funeral Homes on a rotational basis will continue in a mass fatality incident. A larger list of funeral homes is available in the Coroner's Office or the Communications Center.

## Attachment 4 – Forensic Contacts

This portion is blank due to confidential information.

## Attachment 5 – Drinking Water Contamination Guide for Municipal Water



## Attachment 6 – Drinking Water Sampling Kit Locations

Name	Address	City/State	Zip	Primary Contact Person	Emergency Contact 1	Emergency Contact 2	Office Phone
Appleton Water Plant	2281 Manitowoc Rd	Menasha, WI	54952	Chris Stempa	On-Call Staff 920.997.4200	Chris Stempa 920.419.6084	920.997.4200
Darboy Joint Sanitary District 1	N398 County Rd. N.	Appleton, WI	54915	Randy Verhagen	Randy Verhagen 920-788-6048	Josh 920.419.2613	920.788.6048
Grand Chute Sanitary District #1	1900 Grand Chute Blvd	Grand Chute, WI	54913-9613	Greg Koch	Greg Koch 920-422-7501	Jordan Jolma 920-4192516	920-380-2925
Greenville Sanitary District	W6860 Parkview Dr.	Greenville, WI	54942	Cody Simonis	Cody Simonis 920-750-8130	Don Anzia 920-381-9535	920.757.5151
Kaukauna Utilities	777 Island St.	Kaukauna, WI	54130		24 Hr System Operator 920.766.5988		920.766.5721
Kimberly Water Works	515 W. Kimberly Ave	Kimberly, WI	54136	Jerry Verstegen	On-Call Staff 920.788.7526	Jerry Verstegen 920.858.7477	920.788.7510
Little Chute Water Dept.	100 Van Buren St.	Little Chute, WI	54140	Jerry Verstegen	On-Call Staff 920.788.7526	Jerry Verstegen 920.858.7477	920.788.7522
Seymour Public Works	445 Municipal Dr.	Seymour, WI	54165	John M. Schoen	John M. Schoen 920.851.0121	Mikey Gonnering 920.851.1875	920.833.2209

Updated  
10/24/2024