

**AMENDED** \*\* AGENDA \*\* **AMENDED**

\*\* OUTAGAMIE COUNTY BOARD \*\*

Office of the County Clerk, December 9, 2025.

The Board meets pursuant to adjournment, and is called to order by Chairperson Gabrielson at 7:00 p.m. in the County Board Room, located at 320 South Walnut Street, Appleton, Wisconsin.

1. ROLL CALL of the Board of Supervisors. Board Chairperson requests the Board's confirmation regarding excused members.
2. PLEDGE OF ALLEGIANCE - Offered by Chairperson Gabrielson.
3. MINUTES OF THE NOVEMBER 3, 2025 COUNTY BOARD MEETING
4. SPECIAL ORDER OF BUSINESS
  - A. Anne Van, Executive Operations and Public Relations Specialist, will give an update on the Uniquely Wisconsin film series featuring Outagamie County
5. ESTABLISH ORDER OF THE DAY
6. COMMUNICATIONS
7. PUBLIC PARTICIPATION – Pursuant to Chapter 2, Section 2-49 Rule 6 – Appearance of Non-Board Members, of the Outagamie County Code of Ordinances, “Public participation is limited to Outagamie County residents, employees and owners of businesses in Outagamie County, Outagamie County employees, or Outagamie County property taxpayers. Participation is limited solely to only matters listed on the agenda and for a total of 15 minutes, which may be extended to 30 minutes at the discretion of the Chair. Individual speakers are limited to three minutes per speaker.”
8. APPOINTMENTS
  - A. County Executive Nelson nomination for appointment of Kevin Englebert to the Appleton Public Library Board of Trustees, term expires April 30, 2026.
  - B. County Executive Nelson nomination for reappointments of Wendy Hartman and Bastia Looker to the Outagamie Waupaca Library System (OWLS) Board of Trustees, terms expire December 31, 2028.
  - C. County Executive Nelson nomination for appointment of Curtis Riedy as the Outagamie County Highway Commissioner.
9. REPORT BY THE COUNTY EXECUTIVE - County Executive Thomas Nelson will give an Administrative Update.
10. UNFINISHED BUSINESS
  - A. Resolution No. 86—2025-26 – Legislative/Audit and Human Resources Committee.  
With the Outagamie County Coroner’s current term ending on January 4th, 2027, approve the request to change the Outagamie County Coroner's Office to the Outagamie County Medical Examiner's Office; the Medical Examiner will be statutorily required to perform the same duties as the Coroner but would be an administrative employee, appointed by the board, under the supervision of the County Executive; with no immediate fiscal impact as this will only affect future budgets, as detailed on the resolution.

*At the October 28, 2025 County Board Meeting, Resolution No. 86 was being held in Legislative Audit Committee.*

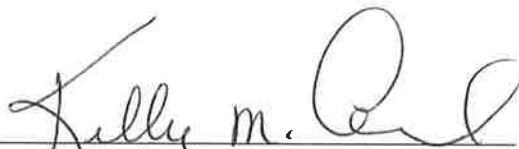
11. NEW BUSINESS


- A. Ordinance No. Z-10—2025-26 – Agriculture, Extension Education, Zoning, and Land Conservation Committee. Approve to recommend adoption of the petition of Keith Doyle, applicant on behalf of MCC Inc., owner, to rezone parcels 040074600 and 040074514 from the Industrial District to the General Agriculture District in the Town of Center, as noted on the Ordinance and attachments.
- B. Resolution No. 119—2025-26 – Legislative/Audit and Human Resources Committee. Approve an in-year Table of Organization request by adding one full-time Marketing Specialist position effective December 23, 2025 for the Appleton International Airport, with no fiscal impact, as noted on the attachments.
- C. Resolution No. 120—2025-26 – Agriculture, Extension Education, Zoning, and Land Conservation Committee. Authorize and approve of increasing the following LC Grants line items: Equipment by \$68,000, Supplies by \$2,000, and Revenue by \$70,000, as noted on the attached fiscal note.
- D. Resolution No. 121—2025-26 – Public Safety Committee. Approve to urge the Federal government to continue funding the Emergency Management Performance Grant for the period of January 1, 2025 through September 30, 2025, as outlined in the current grant award, with no gap in funding, to match the Original Notice of Funding Opportunity, as noted on the Resolution.
- E. Resolution No. 122—2025-26 – Highway, Recycling and Solid Waste Committee. Approve the Highway Department budgetary transfer of excess funds from the CTH F bituminous project totaling \$27,713.86 to the exceeded expenditures total for CTH D \$23,605.50 and CTH PP \$4,108.36, as noted on the Resolution and attached fiscal note.
- F. Resolution No. 123—2025-26 – Property, Airport, Recreation and Economic Development Committee. Approve transferring \$55,000 from the County Properties Purchased Services line item to the Justice Center Purchased Services line item, to pay for a portion of the energy recovery wheel replacement, as noted on the Resolution and the attached fiscal note.
- G. Resolution No. 124—2025-26 – Finance Committee. Approve transferring \$126 from the line items of Elections Purchased Services to the Care of Veterans Graves Purchased Services, to reflect the increase in operational costs related to the care of Veterans graves and tombstones, as noted on the attached fiscal note.
- H. Resolution No. 125—2025-26 – Public Safety Committee. Approve transferring \$2,500 from the line items of Emergency Management Office Supplies to the Emergency Management Travel/Training, to cover unexpected travel/training costs, as noted on the Resolution and attached fiscal note.
- I. Resolution No. 126—2025-26 – Agriculture, Extension Education, Zoning, and Land Conservation Committee. Authorize and approve of the Land Conservation Department to accept and expend the Great Lakes Restoration Initiative grant of \$45,780.38, to provide a portion of the Wrightstown Streambank and Agriculture Runoff Treatment System project, and authorize and approve of increasing the following TMDL Lower Fox-P&K line items: Salaries by \$21,092.36; Fringe Benefits by \$7,912.40; Purchased Services by \$16,775.62; and Misc. Revenue by \$45,780.38, as noted on the attached fiscal note.

- J. Resolution No. 127—2025-26 – Property, Airport, Recreation and Economic Development Committee. Authorize and approve the attached Outagamie County, Wisconsin Appleton International Airport Airline Operating Agreement with Sun Country Inc., dba Sun Country Airlines, with no fiscal impact to the 2026 budget, as noted on the attached fiscal note.
- K. Resolution No. 128—2025-26 – Health and Human Services Committee. Authorize and approve of various budget transfers and alterations to the 2025 Health and Human Services budget, where changes in activity occurred during 2025, as noted on the attached fiscal note and worksheet.
- L. Resolution No. 129—2025-26 – Agriculture, Extension Education, Zoning, and Land Conservation Committee. Authorize and approve of increasing the following TMDL Lower Fox (P&K) line items: Salaries by \$20,100; Fringe Benefits by \$14,900; and decreasing Purchased Services by \$35,000, for the County Land Conservation Department, Great Lakes Restoration Initiative grant for the Wrightstown Steambank project, with no county funding required, as noted on the attached fiscal note.
- M. Resolution No. 130—2025-26 – Agriculture, Extension Education, Zoning, and Land Conservation Committee. Authorize and approve of decreasing the following County Wide Grants line items: Revenue by \$461,521.00; Salary by \$94,029.00; Fringe by \$50,623.00; Travel/Train by \$600.00; Supplies by \$5,951.00; Purchased Services by \$358,318.00, and increasing the Capital Outlay line item by \$48,000.00, to reflect the loss of federal grants that occurred in April, 2025, as well as additional funds that were received in the moveable equipment category prior to the loss of funds, as noted on the attached fiscal note and worksheet.
- N. Resolution No. 131—2025-26 – Property, Airport, Recreation and Economic Development Committee. Authorize and approve of various budget transfers and alterations to the 2025 Appleton International Airport capital improvements and operations budget, to account for actual financial activity, as noted on the attached fiscal note and worksheet.
- O. Resolution No. 132—2025-26 – Finance Committee. Approve to authorize writing off the 2025 Accounts Receivables, Delinquent Accounts Receivable Write-offs and authorize the Finance Director to remove these receivables from the County records and deem them no longer collectible, as noted on the resolution and attachments.
- P. Resolution No. 133—2025-26 – Health and Human Services Committee. Authorize and approve of various budget transfers and alterations to the 2025 Brewster Village budget, as noted on the attached fiscal note and worksheet.
- Q. Resolution No. 134—2025-26 – Legislative/Audit and Human Resources Committee. Approve the Human Resources Department 2025 budget adjustment by transferring \$68,000 from the Purchased Services line item to the line items of Salaries by \$25,000 and Fringe Benefits by \$43,000, with no additional county funding requested, as noted on the attached fiscal note.
- R. Resolution No. 135—2025-26 – Public Safety Committee. Authorize and approve of various budget transfers and alterations to the 2025 Sheriff's Office budget, as noted on the attached fiscal note and worksheet.
- S. Resolution No. 136—2025-26 – Finance Committee. Authorize and approve increasing the 2025 Capital Project (ERP) Capital Outlay line item and the 2025 Capital Projects Transfer In line item by \$2,112,000 each, to be used to implement an Enterprise Resource Planning (ERP) system, as noted on the attached fiscal note.

- T. Resolution No. 137—2025-26 – Legislative/Audit and Human Resources Committee. Approve the attached Agreement between Outagamie County and Outagamie County Deputy Sheriff's Association 2026-2027 and Proposed Contract Changes – DSA Contract 2026-2027 document, with no budget adjustment, as noted on the Resolution and attachments.
- U. Resolution No. 138—2025-26 – Legislative/Audit and Human Resources Committee. Approve an in-year Table of Organization request to reclassify one (1) Office Specialist position from full-time to part-time and reclassify one (1) Account Technician position from part-time to full-time in the Clerk of Courts Office effective December 28, 2025, with no fiscal impact, as noted on the attachments.
- V. Ordinance No. H—2025-26 – Highway, Recycling and Solid Waste Committee. Approve to amend Sec. 36-166, Highways designated as Class B, of the Outagamie County Code of Ordinances; as noted on the Ordinance.

12. REPORTS

  
Kelly Gerrits, County Clerk

  
Dan Gabrielson, Board Chairperson

Accommodation Notice

Any person requiring special accommodations who wishes to attend this meeting should telephone (920) 832-5077 at least 24 hours in advance.