

** AGENDA **
* * OUTAGAMIE COUNTY BOARD * *

Office of the County Clerk, January 13, 2026.

The Board meets pursuant to adjournment, and is called to order by Chairperson Gabrielson at 7:00 p.m. in the County Board Room, located at 320 South Walnut Street, Appleton, Wisconsin.

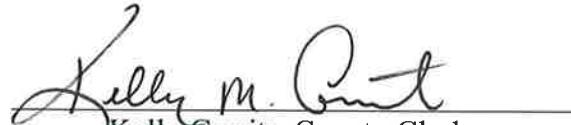
1. ROLL CALL of the Board of Supervisors. Board Chairperson requests the Board's confirmation regarding excused members.
2. PLEDGE OF ALLEGIANCE - Offered by Chairperson Gabrielson.
3. MINUTES OF THE DECEMBER 9, 2025 COUNTY BOARD MEETING
4. SPECIAL ORDER OF BUSINESS
 - A. Kyle Sargent, Corporation Counsel, will give a presentation on the elected office of Coroner vs an appointed Medical Examiner.
5. ESTABLISH ORDER OF THE DAY
6. COMMUNICATIONS
7. PUBLIC PARTICIPATION – Pursuant to Chapter 2, Section 2-49 Rule 6 – Appearance of Non-Board Members, of the Outagamie County Code of Ordinances, “Public participation is limited to Outagamie County residents, employees and owners of businesses in Outagamie County, Outagamie County employees, or Outagamie County property taxpayers. Participation is limited solely to only matters listed on the agenda and for a total of 15 minutes, which may be extended to 30 minutes at the discretion of the Chair. Individual speakers are limited to three minutes per speaker.”
8. APPOINTMENTS
 - A. County Executive Nelson nomination for reappointment of Jeff Huelsbeck to the Veterans Service Commission; term expires December 8, 2028.
9. REPORT BY THE COUNTY EXECUTIVE - County Executive Thomas Nelson will give an Administrative Update.
10. UNFINISHED BUSINESS
 - A. Resolution No. 86—2025-26 – Legislative/Audit and Human Resources Committee. With the Outagamie County Coroner’s current term ending on January 4th, 2027, approve the request to change the Outagamie County Coroner’s Office to the Outagamie County Medical Examiner’s Office; the Medical Examiner will be statutorily required to perform the same duties as the Coroner but would be an administrative employee, appointed by the board, under the supervision of the County Executive; with no immediate fiscal impact as this will only affect future budgets, as detailed on the resolution.

At the October 28, 2025 and December 9, 2025 County Board Meetings, Resolution No. 86 was being held in Legislative Audit Committee.

11. NEW BUSINESS

- A. Resolution No. Z-11—2025-26 – Agriculture, Extension Education, Zoning and Land Conservation Committee. Approve the rezone request for Todd and Linda Zak, for a portion of parcel 070047900, from the Exclusive Agriculture District to the General Agriculture District, in the Town of Deer Creek, as depicted on the attached review and map.
- B. Resolution No. 139—2025-26 – Highway, Recycling and Solid Waste Committee. Approve to authorize the Highway Commissioner to enter into a State/Municipal Financial Agreement for the WIS 441 mainline improvement project, including the I-41/WIS 441 Interchange, as noted on the attached State/Municipal Financial Agreements for a State-Let Highway Project, and authorize funding for the county share of the project costs to be included in future budgets, as noted on the attached fiscal note.
- C. Resolution No. 140—2025-26 – Highway, Recycling and Solid Waste Committee. Approve to authorize the Highway Commissioner to enter into a State/Municipal Financial Agreement for the associated I-41 mainline improvement project as noted on the attached State/Municipal Financial Agreement for a State-Let Highway Project, and authorize funding for the county share of the project costs to be included in future budgets, as noted on the attached fiscal note.
- D. Resolution No. 141—2025-26 – Highway, Recycling and Solid Waste Committee. Approve to authorize the Highway Commissioner to enter into a State/Municipal Agreement for the CTH S & CTH U intersection project, as noted on the attached State/Municipal Agreement for a State-Let Highway Safety Improvement Program Project document, and authorize funding for the county share of the project costs to be included in future budgets, as noted on the attached fiscal note.
- E. Resolution No. 142—2025-26 – Property, Airport, Recreation and Economic Development Committee. Approve to increase the Plamann Park line items of Rec Fees Misc and Purchased Services IT Maintenance Contract by \$34,000 each, to purchase a Recreational Management Software program for the Parks Department, as noted on the attached fiscal note.
- F. Resolution No. 143—2025-26 – Property, Airport, Recreation and Economic Development Committee. Approve the request to petition the Secretary of Transportation for Airport Improvement Aid, as noted on the Resolution.
- G. Ordinance No. I—2025-26 – Legislative/Audit and Human Resources Committee. Approve the amendments to Chapter 2 of the Outagamie County Code of Ordinances, pertaining to the Special Meetings of the County Board; Finance Committee Duties; Budgetary and Policy Jurisdiction; and Property, Airport, Recreation and Economic Development Committee Duties, as noted on the Ordinance.
- H. Ordinance No. J—2025-26 – Finance Committee. Approve to amend the Outagamie County Code Ordinances for Sec. 2-164 Tax Incremental District and Sec. 2-165 Committee to Request Vote Regarding Formation of District, as noted on the Ordinance.

12. CLOSED SESSION PURSUANT TO STATE STATUTE 19.85(1)(g) CONFERRING WITH
LEGAL COUNSEL FOR THE GOVERNMENTAL BODY WHO IS RENDERING ORAL OR
WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH
RESPECT TO LITIGATION IN WHICH IT IS OR IS LIKELY TO BECOME INVOLVED AS IT
PERTAINS TO THE JEFF SCOTT OLSON LAW FIRM REPRESENTING
MR. NAVTEJ BHANDARI.
13. END CLOSED SESSION AND RESUME REGULAR COMMITTEE BUSINESS
14. NEW BUSINESS Continued:
 - I. Resolution No. 144—2025-26 – Finance Committee. Authorize and approve the claim settlement agreement with The Jeff Scott Olson Law Firm representing Mr. Navtej Bhandari, which includes full and final payment from the County's liability insurance coverage of \$400,000 and the County will erect a memorial bench in honor of Mr. Navtej Bhandari's spouse Xee Yang, as noted on the Resolution.
15. REPORTS



Kelly m. Gerrits
Kelly Gerrits, County Clerk



Dan Gabrielson
Dan Gabrielson, Board Chairperson

Accommodation Notice

Any person requiring special accommodations who wishes to attend this meeting should telephone (920) 832-5077 at least 24 hours in advance.