

OUTAGAMIE COUNTY SHERIFF'S OFFICE



Sheriff CLINT C. KRIEVALDT

3030 E. Goodland Drive
Appleton, WI 54911-8800
Phone (920) 832-5605
Fax (920) 832-2599
TDD (920) 832-5007
EMERGENCY 9-1-1
www.outagamie.org

Evidence Return Protocol

Effective February 24th 2020

All evidence return requests must be submitted in writing including case number (if possible), a description of the evidence being held and contact information for the person (including address and contact phone number). If you choose to have another person pick up the item, that individual's information must be included in the original letter (including name, address and phone number).

The letter needs to be addressed to the following:

Sgt. Nathan Borman #285
Outagamie County Sheriff's Office
3030 E. Goodland Drive
Appleton, WI 54911
(920) 832-5499
Email: Nathan.Borman@Outagamie.org

Upon receiving the letter your case will be checked with the appropriate personnel involved with your investigation.

After approval is received from the person involved in your case you will be contacted for an appointment to have your item returned.

For Firearms return additional background check will be conducted to verify the person is eligible to possess a firearm.

NO AMMUNITION WILL BE RETURNED

If you are picking up a firearm you will be required to bring a case for the firearm.

You are required to bring a photo ID to pick up any evidence.

I have read and understand the evidence return protocols for the Outagamie County Sheriff's Office.

Signature _____ Phone: _____ Date: _____

Name: _____ Case #/Re: _____

Item/Items info: _____

This letter must be signed with the request letter.

If your item or items are not able to be returned you will be contacted.

Failure to follow these guidelines could lead to a delay in getting your item returned.

Any forged signatures or false information may lead to criminal prosecution. (WI State Statute 943.38)

If you have any questions, please feel free to contact me.

Sgt. Nathan Borman Phone: (920) 832-5499

Nathan.Borman@Outagamie.org