

**OUTAGAMIE COUNTY**

**REQUEST FOR BID**

**FOR**

**BCDVIDEO SERVER**

**FOR**

**IT DEPARTMENT**

**DUE BY: FEBRUARY 9, 2018**

## 1.0 **Specifications**

Requesting bids on one BCDVideo Servers. Only OEM factory sealed hardware from a reseller authorized by BCDVideo will be accepted. No open box, refurbished, used or grey market hardware will be acceptable.

### **BCDVideo Milestone Recording Server 70TB** (server p/n BCD215-VRA-120-70TB-10)

The server must include the following manufacturer part numbers and associated quantities --

- Qty 1  
BCDVideo – E5-2620 Processor Kit  
PART NUMBER: BCD215-SRV-2620
- Qty 1  
BCDVideo – 16GB RAM V4 Processor  
PART NUMBER: BCD-SRV-16GB-V4
- Qty 2  
BCDVideo – 240GB 3.5 SSD DRive  
PART NUMBER: BCD-SRV-240SSD-35HD
- Qty 6  
BCDVideo – 600GB 15K Dual Port 3.5 SAS Drive  
PART NUMBER: BCD-SRV-600SAS-35HD-15
- Qty 1  
Microsoft Server 2012 R2 Operating System – U/G  
PART NUMBER: BCD-SVR-SVR2012-UP

## 2.0 **Bid Submittal**

You must submit the following for your bid to be considered, **your bid will be rejected without the following information –**

- Completed Bid Form.
- Pricing on your standard quote for which references the manufacturer part number and description of all components in each server.

## 3.0 **Contact Information**

Nicole Schoultz, Procurement Coordinator

[nicole.schoultz@outagamie.org](mailto:nicole.schoultz@outagamie.org)

920-832-6083

## 4.0 **Clarification and/or Revisions to the Specifications and Requirements**

Proposer must examine the RFP documents carefully and before submitting a Bid may request from the County's contact person(s) additional information or. A Proposer's failure to request additional information or clarification shall preclude the Proposer from subsequently claiming any ambiguity, inconsistency, or error.

The County will issue responses to inquiries and any other corrections or amendments it deems necessary in written addendum prior to the Bid due date. Proposers should rely only on the representations, statements or explanations that are contained in this RFP and the written addendum to this RFP. Where there appears to be a conflict between the RFP and any addendum issued, the last addendum issued will prevail.

It is the Proposer's responsibility to assure receipt of all addenda. Upon such posting, such addenda shall become part of the RFP and binding on Proposer(s).

#### **5.0 County Reservation**

Outagamie County openly solicits the best possible value on all of our "Requests for Bids". Because we are a local government, we are able to purchase directly from many of the state and federal contracts. However, in order to not discriminate against our local proposers, we openly solicit bids of similar pricing structure from all qualified proposers. In the event that all bids received are in excess of any existing state or federal contract that is available to Outagamie County, we may at our discretion, reject all bids, and purchase directly from the vendor awarded the state or federal government contract. Outagamie County reserves the right to accept or reject, any or all bids, in whole or in part, as deemed in the best interest of the County.

- a. This bid request does not commit Outagamie County to make an award or to pay any costs incurred in the preparation of a bid in response to this request.
- b. The bids will become part of Outagamie County's files without any obligation on Outagamie County's part.
- c. The proposer shall not offer any gratuities, favors, or anything of monetary value to any official or employee of Outagamie County for any purpose.
- d. The vendor shall report to Outagamie County any manufacturer product price reductions, model changes, and product substitutions. No substitutions are allowed without prior approval from Outagamie County.
- e. Outagamie County has the sole discretion and reserves the right to cancel this bid and to reject any and all bids received prior to award, to waive any or all informalities and or irregularities, or to re-advertise with either an identical or revised specification.
- f. Outagamie County reserves the right to request clarifications for any bid.

#### **6.0 Closing Date**

The County will receive bids up to 2:00 p.m., CT, February 9, 2018.

#### **7.0 Bid Delivery**

Email bids to [Nicole.Schoultz@outagamie.org](mailto:Nicole.Schoultz@outagamie.org)

#### **8.0 Taxes**

Outagamie County is exempt from Federal Excise Tax (39-6005724), Wisconsin Sales Tax (ES 41005), but if there is a tax, such as local or county, it must be shown in the bid.

#### **9.0 Method of Procurement**

The method for this procurement is competitive bid, pursuant to Chapter 22 of the Outagamie County Code of Ordinances.

**10.0   Venue**

This agreement will be governed and construed according to the laws of the State of Wisconsin.  
This agreement is performable in Outagamie County.

**11.0   Status of Bid**

Information on status could be obtained from Outagamie County's web site [www.outagamie.org](http://www.outagamie.org) then go to **Status of Bids/Proposals**.

**OUTAGAMIE COUNTY BID FORM  
BCD Hardware**

**Bids Due:** February 9, 2018 -- 2:00 p.m., CT

**Email Bids To:** [Nicole.Schoultz@outagamie.org](mailto:Nicole.Schoultz@outagamie.org)

Lump Sum Cost for BCD Server Setup \$ \_\_\_\_\_

**Include all information as requested in Section 2.0**

Firm Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_