

**OUTAGAMIE COUNTY**  
**REQUEST FOR BID**  
**FOR**  
**RESIDENT HEALTHCARE GRADE BEDS**  
**FOR**  
**BREWSTER VILLAGE**

**Due Date: March 14, 2018**

## 1.0 **Specifications**

Requesting bids for eight (8) healthcare grade beds and accessories for use at Brewster Village, the County's long-term care facility by our villagers.

The fact that we may specify a manufacturer and model number is not meant to limit acceptable products; rather it is a means to establish a **minimum level** of acceptable quality. You may bid any manufacturer and model as long as the unit you bid is equal or exceeds the required specifications. The County is the sole judge of equivalency.

The fact that all standard equipment may not be mentioned in the minimum specification listing does not permit a bidder to leave out any item or part shown as standard in the manufacturer's detailed cuts and specifications.

If the bed bid is different than the bed listed below, the bidder must include detailed specifications and information on the bed being bid, as well as a comparison of the bed being bid vs the requested bed. For example "requested bed has 80" mattress support platform, bed bid has \_\_\_\_\_ mattress support platform".

### **Beds**

Manufacturer: EasyCare  
Model: EasyCare 500  
Bed Color: Soft Tone  
Bed Length: 80" Mattress Support Platform  
Bed Width: Integrated Width Expansion  
Bed Mobility: CareLock, Foot End  
Bed Controls: Standard 6-Function Pendant  
Bed Grounding: Class I – Grounded, Hospital  
Bed Battery: No Onboard Battery  
Assist Device Mounting: Head and Foot End  
Quantity: Eight (8)

### **Bed Panel Set**

Manufacturer: EasyCare  
Series: EasyCare 500  
Panel Type: Panel Set, Standard Staff Control  
Panel Style: Classics (veneer)  
Panel Finish: Cordovan  
Quantity: Eight (8)

### **Assist Handle**

For above specified beds  
Two position (each), includes lateral mattress stop  
Quantity: Sixteen (16)

Pricing on beds and accessories must include dock delivery to Brewster Village (3300 W Brewster St in Appleton, WI).

Only new beds and accessories will be acceptable, no used or refurbished beds or accessories will be accepted.

Brewster Village belongs to two purchasing groups; Value First and Intalere in the event the bidder is able to provide pricing from those groups.

## 2.0 **Bid Submittal**

You must include the following with your bid –

Completed Bid Form

Pricing on your standard quote form

If you are not bidding the EasyCare 500, specifications on the unit bid as well as the comparison of the unit bid vs the unit specified

Failure to provide the information requested may result in the rejection of your bid.

## 3.0 **Purchasing Policy & Procedure Information**

Nicole Schoultz

Procurement Coordinator, Outagamie County

(920) 832-6083

[Nicole.Schoultz@outagamie.org](mailto:Nicole.Schoultz@outagamie.org)

## 4.0 **Clarification and/or Revisions to the Specifications and Requirements**

Bidder must examine the documents carefully and before submitting a Bid, may request from the County's contact person(s) additional information or clarification. A Bidder's failure to request additional information or clarification shall preclude the Bidder from subsequently claiming any ambiguity, inconsistency, or error.

The County will issue responses to inquiries and any other corrections or amendments it deems necessary in a written addendum prior to the Bid due date. Bidders should rely only on the representations, statements or explanations that are contained in this document and any written addendum to this document. Where there appears to be a conflict between the document and any addendum issued, the last addendum issued will prevail.

It is the Bidder's responsibility to assure receipt of all addenda. All documents will be posted online at [www.outagamie.org](http://www.outagamie.org) then Bids / Proposals. Upon posting, such addenda shall become part of the document and binding on Bidder(s).

Any questions that come up and require additional information will be posted online at [www.outagamie.org](http://www.outagamie.org) then Bids / Proposals.

## 5.0 **County Reservation**

- a. This bid request does not commit Outagamie County to make an award or to pay any costs incurred in the preparation of a proposal in response to this bid.
- b. The bid will become part of Outagamie County's files without any obligation on Outagamie County's part.

- c. The bidder shall not offer any gratuities, favors, or anything of monetary value to any official or employee of Outagamie County for any purpose.
- d. Outagamie County has the sole discretion and reserves the right to cancel this bid and to reject any and all bids received prior to award, to waive any or all informalities and or irregularities, or to re-advertise with either an identical or revised specification.
- e. Outagamie County reserves the right to request clarifications for any bid.

**6.0    Closing Date**

Bids will be received until 2:00 pm CT on March 14, 2018.

Email bids to [Nicole.Schoultz@outagamie.org](mailto:Nicole.Schoultz@outagamie.org)

**7.0    Method of Procurement**

The method for this procurement is pursuant to Chapter 22 of the Outagamie County Code of Ordinances.

**OUTAGAMIE COUNTY BID FORM**

**Resident Beds**

**Bid Due:** March 14, 2018

**Email Bids To:** [Nicole.Schoultz@outagamie.org](mailto:Nicole.Schoultz@outagamie.org)

Lump Sum for All Items in Section 1.0      \$\_\_\_\_\_

**Include information as requested in Section 2.0**

Firm Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print Name / Title: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_