



CERTIFICATE OF GOOD-FAITH EFFORTS

The intent of this certification is to document the good faith efforts implemented by the apparent successful concessionaire in soliciting and utilizing ACDBE firms to meet ACDBE participation requirements. This certificate will assist the Airport in determining whether the apparent successful concessionaire has implemented comprehensive good faith efforts. Failure to implement “good faith” efforts to the satisfaction of the Airport could result in the rejection of the proposal.

I, _____, do hereby acknowledge that I am the authorized representative of _____, who has been identified as the apparent successful concessionaire on the following contract:

RFP No.	RFP Title	Total Contract Amount	ACDBE Percentage	
			Goal	Pledged

1. Provide a brief summary on why you believe your firm is unable to meet the ACDBE participation goals on this project (Attach additional pages if necessary.)
2. I hereby certify that I have utilized comprehensive “good faith” efforts to solicit and utilize ACDBE firms to meet the ACDBE participation requirements of this contract proposal, as demonstrated by my responses to the following questions:

A. Identifying Work Items for ACDBE Participation:

Concessionaires are encouraged to select portions of work to be performed by ACDBEs in a manner which will increase the likelihood of meeting ACDBE goals. In selecting work to be performed, concessionaire will consider, where appropriate, direct opportunities for participation by ACDBEs. Concessionaire can also meet the goal by purchasing goods and supplies from suppliers of goods and certified as ACDBE firms.

(1) Which portion(s) or section(s) of the contract proposal, in terms of the nature of work, were selected for direct participation by ACDBEs.

(2) What efforts were undertaken to purchase goods and services from certified ACDBE firms? Were any efforts made to break down the purchasing contract into economically feasible units to facilitate ACDBE participation?

B. Notifying ACDBE Firms of Contracting Opportunities

(1) In the table below, indicate all firms (ACDBEs and non ACDBEs) which received written notification of the participation opportunities on the concession. In the appropriate space, also indicate when firms received subsequent telephone solicitations. Please attach additional page(s) so that all companies contacted are listed. (Attach photocopies of all written solicitations to ACDBE firms to this certificate).

Company Contacted	Date of Written Notification	ACDBE (Yes/No)	Date of Follow-up Telephone Call

- (2) Identify publications in which announcements or notifications were placed and published, if any. (Attach copies of proof of each announcement or notification.)

Published Announcement/ Name of Publication	Date

- (3) Identify ACDBE associations or organizations that received written notifications, including dates of all notifications. Provide name of person and date of follow-up call. If no follow-up calls made, explain why not. (Attach copies of letter sent as proof of notification).

ACDBE Associations/Organizations Contacted	Date of Notification	Contact Person	Date of Follow-up Telephone Call

- (4) Was the Airport contacted to assist in the recruitment of ACDBE firms?

Yes _____ No _____

Contact was made by:

Telephone _____ Written Correspondence _____

Date contacted: _____ Person Contacted: _____

C. Providing Assistance to ACDBEs Firms

- (1) Explain any efforts undertaken to provide ACDBE firms with adequate information about the concession opportunities and contractual requirements:
- (2) Describe any efforts undertaken to assist interested ACDBE firms in obtaining lines of credit or insurance required by the Airport or Concessionaire:
- (3) Describe any other efforts initiated to provide special assistance to ACDBE firms interested in participating on the concession contract:

D. Soliciting Proposals from interested ACDBE firms

Concessionaires must solicit proposals in good faith with interested ACDBE firms. Proposals from interested ACDBE firms must not be rejected by concessionaires without sound justification.

- (1) Indicate in the table below which ACDBE firms submitted proposals. Also, provide a brief explanation of why any of these ACDBE proposals were rejected. Please attach additional pages(s) if necessary.

Name/Address/Contact Person of ACDBE firms	Opportunity Offered and Reason for Rejection

E. Other evidence and documentation you want the Airport to consider:

NOTE: The information requested as set forth above is the minimum information required by the Airport. Concessionaire maybe asked to submit information on certain other actions taken to secure ACDBE participation in an effort to meet the goals.

AFFIDAVIT

STATE OF WISCONSIN)

) ss

COUNTY OF _____)

The undersigned, having been first duly sworn, says that the information given in the above certificate is true and correct to the best of his/her knowledge and belief.

Signed: _____
Concessionaire/Authorized Representative

Subscribed and sworn to before me:

This _____ day of _____, 20____

Signed: _____
Notary Public

My commission expires _____, 20 ____.