

OUTAGAMIE COUNTY

REQUEST FOR PROPOSAL

FOR

Two (2) Dump Boxes

Two (2) Hydraulic Systems

Two (2) Power Reverse Trip Blade Snow Plows

Two (2) Tailgate Type Salt Spreaders

Two (2) Snow Wings (Right Side Front)

Two (2) Liquid Systems

Equipment to be installed on two quad-axle chassis

FOR

HIGHWAY DEPARTMENT

DUE BY: December 19, 2019 at 10:00 AM

1.0 **Specifications**

Reference Attachment A for the specifications of Truck Equipment. Complete and return the proposal form(s). If the proposer has any deviation to our requested specifications it must be listed and included with your proposal.

2.0 **Insurance and Indemnification**

The awarded supplier(s) shall abide by the indemnification and insurance requirements as set forth in Attachment B. Complete and return Attachment B with your proposal, also include your Certificate of Insurance with your proposal.

3.0 **Contact Information**

Contact the following if clarification is needed -

Shari Wojciehowski
Senior Support Specialist
920-832-5673
shari.wojciehowski@outagamie.org

4.0 **Clarification and/or Revisions to the Specifications and Requirements**

Proposer must examine the RFP documents carefully and before submitting a Proposal may request from the County's contact person(s) additional information or clarification. A Proposer's failure to request additional information or clarification shall preclude the Proposer from subsequently claiming any ambiguity, inconsistency, or error.

The County will issue responses to inquiries and any other corrections or amendments it deems necessary in written addendum prior to the Proposal due date. Proposers should rely only on the representations, statements or explanations that are contained in this RFP and the written addendum to this RFP. Where there appears to be a conflict between the RFP and any addendum issued, the last addendum issued will prevail.

It is the Proposer's responsibility to assure receipt of all addenda. Outagamie County will post any updates online at <https://www.outagamie.org/government/f-through-m/financial-services/rfp-postings>.

Upon posting, such addenda shall become part of the RFP and binding on Proposer(s).

5.0 **County Reservation**

Outagamie County reserves the right to accept or reject, any or all proposals, in whole or in part, as deemed in the best interest of the County.

- a. This proposal request does not commit Outagamie County to make an award or to pay any costs incurred in the preparation of a proposal in response to this request.
- b. The proposals will become part of Outagamie County's files without any obligation on Outagamie County's part.
- c. The proposer shall not offer any gratuities, favors, or anything of monetary value to any official or employee of Outagamie County for any purpose.
- d. The vendor shall report to Outagamie County any manufacturer product price reductions, model changes, and product substitutions. No substitutions are allowed without prior approval from Outagamie County.

- e. Outagamie County has the sole discretion and reserves the right to cancel this proposal and to reject any and all proposals received prior to award, to waive any or all informalities and or irregularities, or to re-advertise with either an identical or revised specification.
- f. Outagamie County reserves the right to request clarifications for any proposal.
- g. Outagamie County reserves the right to select elements from different individual proposals and combine and consolidate them in any way deemed to be in the best interest of Outagamie County.

6.0 **Closing Date**

Proposals will be received up to 10:00 a.m. CT on December 19, 2019

7.0 **Proposal Submittal Address**

Proposals could be delivered or sent to –

Outagamie County Highway Department
Attn: Shari Wojciehowski
1313 Holland Rd
Appleton, WI 54911

Mark on the outside of your proposal “RFP – Truck Equipment”.

8.0 **Taxes**

Outagamie County is exempt from Federal Excise Tax (39-6005724), Wisconsin Sales Tax (ES 41005), but if there is a tax, such as local or county, it must be shown in the proposal.

9.0 **Method of Procurement**

The method for this procurement is competitive proposal, pursuant to Chapter 22 of the Outagamie County Code of Ordinances.

10.0 **Venue**

This agreement will be governed and construed according to the laws of the State of Wisconsin. This agreement is performable in Outagamie County.

11.0 **Status of Proposal**

Upon award, proposals will be considered public record and details will be posted online. Information on status could be obtained from Outagamie County's web site

<https://www.outagamie.org/government/f-through-m/financial-services/rfp-postings>