

Outagamie County Request for Proposal

2022 Trucking of Materials

Attachment A – Special Provisions

1. General

Perform the work under this proposal for the trucking of miscellaneous materials for highway construction and maintenance for Outagamie County, Wisconsin. Execute the work as specified in the Standard Specifications for Highway and Structure Construction of the Wisconsin Department of Transportation (Standard Specifications), current edition, and these Special Provisions. References to the Department or State in the Standard Specifications shall, in most instances, mean Outagamie County. The term “Engineer” shall mean an authorized representative of the Outagamie County Highway Department. The special provisions in this proposal shall supplement and take precedence over the above-mentioned specifications.

If all or a portion of the plans and special provisions are developed in the SI metric system and the schedule of prices is developed in the US standard measure system, the department will pay for the work as bid in the US standard system.

2. Scope of Work

The work under this proposal consists of pick-up and delivery of various construction materials including asphalt pavement, aggregates, etc. from the source of procurement to the project site, and all incidental items necessary to complete the work as included in this proposal. .

3. Prosecution and Progress

The Department will request services for trucking for construction and maintenance projects on an “as needed” basis in advance of or during the current construction season, in order to supplement trucking being performed by Department personnel. A response to a request for performance of work under this proposal shall be made within seven (7) calendar days of the original request. In the event that no response is received within this timeframe, the Department reserves the right to request work from an alternate vendor or supplier.

Delivery of materials shall be made within Outagamie County or as specified in the “Location” item below with final quantities determined based on specific project need by the Department.

4. Location of Services

All pricing reflected on the proposal form shall be based on performing work on any County highway or County highway-controlled project within Outagamie County. This may include highway projects, improvements on or at County-owned facilities, or highway-related work for Townships or municipalities within Outagamie County. A current map of County highways is available from the Highway website or available upon request. There may be instances when pick-ups or deliveries originate or conclude at locations outside of the county, but these instances will be infrequent.

5. General Requirements for Trucking

A General

The Department will request trucking services for projects and maintenance operations on an “as needed” basis.

B (vacant)

C Construction & Execution

C.1 General

Pick-up and transport materials as arranged by the Department from a pre-determined source or location and deliver to a location as arranged or directed by the Department. Coordinate specific delivery instructions or directions with the Superintendent, Project Foreman, or as assigned by a Department crew member.

Clarify any discrepancies in direction prior to making the delivery. Contact the main Department office number at (920) 832-5673 in the event the project-related personnel cannot be reached.

Truck drivers shall fill out and submit a daily timesheet documenting the hours worked each day, a description of the material that was hauled, and a description of the pickup and delivery locations. Timesheets shall be submitted to the Project Foreman or Department representative daily.

C.2 Non-Standard Delivery Times

Attach to the proposal form a page listing the typical hours of operation for each vehicle being proposed. In addition, include any additional charges related to night work or "after hours" operations outside of the typical hours of operation of each vehicle.

D Measurement

The Department will measure all work acceptably performed by the Hour.

E Payment

The Department will pay for measured quantities at the proposed unit price in accordance with the applicable standard specification for each respective item included in the proposal, and as modified below.

<u>DESCRIPTION</u>	<u>UNIT</u>
Quad-Axle Dump Truck w/ Operator	HR
Semi Dump Truck w/ Operator	HR
Non-Standard Operating Charge	HR

Payment is full compensation for pick-up of Department-furnished materials from a Department-arranged source; for transport and delivery of materials to the project site; and for all incidental items necessary to complete the work included in this proposal, including submittal of timesheets and required documentation. No additional payment will be made for fuel surcharges. Proposed pricing shall include the cost of the truck driver or operator, including all necessary overtime and fringe benefits, if necessary. The Department will not make any additional payment for overtime; it should be included in the hourly unit cost submitted with the proposal. Hired trucks will be compensated up to ½-hour of travel time per work day, regardless of pick-up or delivery location.

The Department will consider adjustments to unit pricing for any proposed unit price that increases or decreases in cost by more than 25%, as long as the cost increase/decrease is shown to be industry wide. Requests for price adjustments may be initiated by the contractor or the Department with applicable supporting documentation, and shall use the requirements of subsection 104.2.2.4.3 of the standard specification as a basis for considering an adjustment to the contract price.

Proposed unit prices shall remain in effect until March 31, 2023.