

OUTAGAMIE COUNTY

REQUEST FOR BID

FOR

ROOF REPAIR

FOR

PARKS DEPARTMENT

Due Date: April 27, 2022 – 1:00 p.m. CT

1.0 Introduction and Background

Outagamie County Parks is requesting bids for all materials and labor to repair storm damage to the roof of a steel building located at 1999 East Apple Creek Road in Appleton, WI 54913.

2.0 Scope of Work

This is a Cleary building with white standing seam 36" wide steel panels with 9" rib spacing and 3/4" rib thickness. We are requesting replacement of 7 panels and panel length to be determined by contractor. Approximately 20' of manufacturer fabricated rake trim was also damaged and will need to be replaced. Colors are to match as closely as possible.

Three structural purlins appear to have cracked from a fallen tree and will need to be replaced in the damage area. The purlins are 2"x 6"x 12'

Referenced the attached document with pictures of the building.

Bid will be lump sum base bid.

3.0 Site Visit

There will be not be a mandatory site visit. Contractors could tour the exterior of the building at their convenience from sunrise to sunset daily. If a Contractor would like to tour the inside of the building, schedule a walk through with site Loren Dieck (information in Section 7.0).

4.0 Completion

A PO will be issued by end of day April 29th. The Contractor shall achieve final completion by 3:00 pm CT July 1, 2022. Failure to achieve final completion by July 1st will result in a \$50 per calendar day liquidated damages penalty.

5.0 Insurance and Indemnification

See Attachment A for the requirements of the awarded bidder. This form must be completed and returned with your bid. However, only the awarded contractor will need to supply their Certificate of Insurance.

6.0 References

Include a minimum of three and a maximum of five references for similar projects your company has completed in the past five years. Include company name and location and contact name and phone number. If you have been directly hired by the County (not as a sub) in the past three years for a similar project you do not need to include references and you could list the project on the Bid Form.

7.0 **Contact Information**

All requests for further information should be directed as follows:

Site Information

Loren Dieck

Parks Director

Loren.Dieck@outagamie.org

920-832-4791

Bidding & Purchasing Information

Nicole Schoultz

Procurement Coordinator, Outagamie County

(920) 832-6083

Nicole.Schoultz@outagamie.org

8.0 **Project Terms**

Any deviation from said specifications must be approved in writing by the County's Procurement Coordinator.

Owner's Right to Stop Work

If the contractor fails to correct Work which is not in accordance with the requirements of this RFB or fails to carry out Work in accordance with RFB, the County may issue a written order to the Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; however, the right of the County to stop Work shall not give rise to a duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or entity.

Owner's Right to Carry Out Work

If the Contractor defaults or fails or neglects to carry out the Work in accordance with the RFB, or fails to perform a provision of the RFB, the County, after 10 days' written notice to the Contractor and without prejudice to any other remedy the County may have, may make good such deficiencies and may deduct the reasonable cost thereof. Including County's expenses and compensation for the Architect's services made necessary thereby, from the payment then or thereafter due the Contractor.

Labor and Materials

Unless otherwise provided in the RFB, the Contractor shall provide and pay for labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work.

The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Contract. The Contractor shall not permit

employment of unfit persons or persons not skilled in tasks assigned to them.

The Contractor shall deliver, handle, store and install materials in accordance with manufacturer's instructions.

Warranty

The Contractor shall supply a one-year materials and labor warranty from date of final completion.

Assignment

Neither party shall assign the project without written consent of the other.

Governing Law

The Work shall be governed by the laws of the State of Wisconsin. Any lawsuits arising out of disputes under this award shall be considered and tried in Outagamie County, Wisconsin.

Termination by the County

The County may terminate the project if the Contractor:

- Persistently or repeatedly refuses or fails to supply enough properly skilled workers or proper materials;
- Fails to make payment to subcontractors for materials or labor in accordance with the respective agreements between the contractor and the Subcontractors;
- Persistently disregards laws, ordinances, or rules, regulations or orders of a public authority having jurisdiction; or
- Otherwise is guilty of substantial breach of a provision of this agreement.

9.0 **Clarification and/or Revisions to the Specifications and Requirements**

Bidder must examine the documents carefully and before submitting a Bid, may request from the County's contact person(s) additional information or clarification. A Bidder's failure to request additional information or clarification shall preclude the Bidder from subsequently claiming any ambiguity, inconsistency, or error.

The County is relying on the bidder to provide its professional (experience and expertise with regard to industry standards for the project being bid). If bidder believes specifications are not within industry standards, bidder must bring its objection or concern to the County's attention.

The County will issue responses to inquiries and any other corrections or amendments it deems necessary in a written addendum prior to the Bid due date. Bidders should rely only on the representations, statements or explanations that are contained in this document and any written addendum to this document. Where there appears to be a conflict between the document and any addendum issued, the last addendum issued will prevail.

It is the Bidder's responsibility to assure receipt of all addenda. All documents will be posted online at www.outagamie.org then Bids / Proposals. Upon posting, such addenda shall become part of the document and binding on Bidder(s).

Any questions that come up and require additional information will be posted online at www.outagamie.org then Bids / Proposals.

10.0 County Reservation

- a. This bid request does not commit Outagamie County to make an award or to pay any costs incurred in the preparation of a proposal in response to this bid.
- b. The bid will become part of Outagamie County's files without any obligation on Outagamie County's part.
- c. The bidder shall not offer any gratuities, favors, or anything of monetary value to any official or employee of Outagamie County for any purpose.
- d. The vendor shall report to Outagamie County any manufacturer product price reductions, model changes, and product substitutions. No substitutions are allowed without prior approval from Outagamie County.
- e. Outagamie County has the sole discretion and reserves the right to cancel this bid and to reject any and all bids received prior to award, to waive any or all informalities and or irregularities, or to re-advertise with either an identical or revised specification.
- f. Outagamie County reserves the right to request clarifications for any bid.

11.0 Closing Date

Outagamie County will receive sealed bids up to 1:00 p.m. CT April 27, 2022.
Deliver or mail bids to –

Outagamie County Government Center
Attn: Nicole Schoultz - Purchasing
320 S Walnut St, 4th Floor
Appleton, WI 54911

The sealed envelope containing your bidder shall show the name of the bidder and must be clearly marked "**Bid – Roof Repair**". Any bid or unsolicited amendments to a bid received after the closing date and time will not be considered.

Bids will be publically read at 1:00 p.m. on April 27th in the Purchasing Department.

12.0 Facsimile or Email of Bids

Facsimile or email bids are not acceptable.

13.0 Method of Procurement

The method for this procurement is competitive sealed bid, pursuant to §66.0901 and Chapter 22 and 50 of the Outagamie County Code of Ordinances.

14.0 Taxes

Effective January 1, 2016 all materials used on this project are tax-exempt under Wisconsin State Statute 77.54(9m).

OUTAGAMIE COUNTY BID FORM
Roof Repair

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Mail / Delivery Bids To: Outagamie County Government Center
Attn: Nicole Schoultz - Purchasing
320 S Walnut St, 4th Floor
Appleton, WI 54911

LUMP SUM BASE BID \$ _____

If you have been hired directly by the County (not as a sub) for a similar project in the past three years, reference the project below.

If not, include references as requested in Section 6.0.

Project _____

Include: References and Attachment A

Acknowledgement of Addendum(s)

Addendum _____ Date Issued _____

Firm Name: _____

Authorized Signature: _____

Print name: _____

Title: _____

Date: _____

Address: _____

Telephone: _____

E-mail: _____